

Relationships Partner - Job Description and Person Specification

Salary: £40,000 to £45,000

Overall Purpose:
Working as a Partner to the Active Partnership Network, it's sector partners and wider system players, to build and develop effective relationships, strategies, thinking and practice which enable the achievement of the Active Partnership Company's vision and objectives.
Reports to:
CEO, Active Partnerships National Team
Responsible for:
Responsible for: Seconded officers who may be employed from time to time
Main Relationships:
The Active Partnerships National Team, Local Active Partnership teams, Sport England colleagues, Sport and physical activity sector partners, wider partners who share the organisation's overall purpose.
Expected Impact and outcomes:
<ul style="list-style-type: none"> • To work as part of an effective, valued and respected team who make a difference through providing high quality support, primarily to the Active Partnership network, ensuring the achievement of the Active Partnership organisation's overall vision and objectives. • To establish, maintain and develop strong, trusted and collaborative working relationships with colleagues within the Active Partnership network which support the achievement of national and local strategic aims. • To be valued and used as a thematic lead, in an agreed area, who can help shape, share, and draw together expertise, learnings, innovation, ideas, experiences and impact which progresses thinking and practice in this area. • To initiate and develop effective and purposeful working relationships with wider sport and physical activity system partners, supporting a collective approach to transforming lives through sport and physical activity and making active lives the social norm for everyone.
Main Actions
<ul style="list-style-type: none"> • Development of high-quality connected relationships across the network and wider system, on a national and local level, which enable the shaping and progression of effective governance, leadership, learning, improvement, and outcomes focused ways of working. • Supporting the development of expertise, learning, ideas, resources and tools across an agreed thematic area which enables the achievement of the organisation's strategic aims and responds to the needs of the Active Partnership network.

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- Working collaboratively with system partners to actively support, develop, test and learn new thinking and initiatives which drives a shared purpose approach and promotes best practice internally and externally.
- Promotes a core principle to tackle inequalities and supports approaches which value inclusive practices and celebrate diverse experiences, voices, styles and stories enabling participation for all.
- Co-ordinating, where appropriate, national, regional or thematic initiatives, events and network opportunities which support the on-going, learning, development and impact of the Active Partnership network.
- Contributing to the on-going strategic development and impact of the national Active Partnership body ensuring a collaborative, consistent and joined up approach by all team members and happy, healthy, inclusive and dynamic work culture.
- Collecting, analysing, disseminating and sharing insight, trends, opportunities and challenges which can have meaningful impact and progress nationwide thinking and practice.
- Acting as a visible representative and advocate of the Active Partnership network in e.g. networks/forums ensuring they have an effective voice in helping to shape the future landscape.
- Give one-to-one support to Active Partnership team members at all levels where appropriate; offering advice and guidance where required
- Represent the Network on national strategic groups contributing towards joint and agreed advocacy and influence on policy and strategies
- Communicate with Active Partnerships in the Network to support establishing agreed policy positions and communicate them nationally
- Contributing to the development of the company's short and long-term strategy, ensuring their alignment with short-term and long-term objectives

Skills, values and behaviours

- Is passionate about transforming lives through sport and physical activity and making active lives the social norm for everyone.
- Can show strength and expertise in best practice ways to share and connect up learning and support continuous improvement.
- Demonstrates an ability to work as a trusted partner and build strong, effective, and valued relationships across a wide range of people and organisations.

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- Visibly values and promotes co-design and can bring people together to jointly create innovative ideas and practice.
- Has reliable up to date broad knowledge of multiple thematic work areas and is able to contribute in these thematic work areas effectively.
- Is articulate with excellent written and verbal skills enabling them to effectively communicate at all layers of an organisation.
- Shows skills in agile and adaptive working proving they can respond quickly, work flexibly and navigate through fast-paced, changing, complex and uncertain environments.
- Can be a credible and influential 'player' who can lead, shape and support strategic thinking and practice as appropriate.
- Has strong collaborative leadership skills demonstrating the essential attributes of courage, resilience, vulnerability and empathy.
- Can demonstrate a quality of thought disseminating data, insight and trends translating it into meaningful action and decision making.
- Can effectively project manage, where required, showing ability to prioritise and set and meet objectives within deadlines and budgetary parameters.
- Demonstrates a proven desire and ability to positively help foster a high performing, values-driven team culture.
- Is an analytical problem solver who can use reason, logic and initiative to reach sound conclusions.
- Shows confidence in checking and challenging strategic thinking and ways of working in order to influence continual improvement and development.
- Has high emotional intelligence demonstrating an ability to be self aware and perceptive and can call on an understanding of their own and others emotions and behaviours to ensure an collaborative, inclusive and diverse approach to working with people.